SCHMERSAL
THE DNA OF SAFETY



Work that protects – people who stand together.

WE'RE HIRING:
Kaufmännischer Sachbearbeiter Export (m/w/d)

Wuppertal

For more than 80 years, Schmersal has been developing technologies that protect people – in a company built on trust, responsibility, and teamwork. Whether you are just starting your career or already bring valuable professional experience, you can expect exciting challenges, genuine opportunities for growth, and a work environment where collaboration and commitment are highly valued.

YOUR RESPONSIBILITIES

- Building and maintaining long-term business relationships with our international customers, distribution partners and sales subsidiaries

YOUR QUALIFICATIONS

- Successfully completed commercial vocational training, preferably as an Industrial Management Assistant or

- Managing and responding to enquiries from international customers
- Preparing and following up on customer-specific quotations for the assigned countries and markets
- Processing and managing customer orders, taking into account pricing as well as delivery and payment terms
- Preparing customs and export documentation in compliance with country-specific regulations
- Monitoring and coordinating delivery and shipping schedules
- Supporting and contributing to projects

Management Assistant in Wholesale and Foreign Trade

- Several years of relevant professional experience in international sales, export sales or international customer service in a B2B environment
- Experience in supporting international customers and handling export-related processes
- Proficient in SAP and Microsoft Office
- Very good command of German and English, both written and spoken; additional foreign language skills are an advantage
- Strong technical understanding and a genuine interest in technical products and solutions
- A strong customer and service orientation as well as good intercultural communication skills
- A reliable team player with an independent, structured and solution-oriented working styl

Apply Now

WHAT WE OFFER



Training & Development Opportunities

Comprehensive in-house training programs ranging from IT courses and product training



Health & Well-being Programs

From health workshops to sports events, we offer a wide



Flexible Working Hours

Flexible working-time arrangements and home-office options help you maintain a healthy work-life balance.

to language classes and professional skills workshops.

range of initiatives to support your well-being.



JobRad

Enjoy affordable bicycle leasing options through Schmersal.



Corporate Benefits

Take advantage of exclusive discounts and special offers from leading brands and retailers.



Additional Financial Benefits

Including capital-forming benefits, a 30% employer contribution to the company pension scheme, employer-funded supplementary health insurance, and much more.



Convenient Commuting Options

Excellent access by public transportation, bicycle, or car, including ample parking facilities and commuting support.



Care

Professional support and confidential counselling for employees facing challenging personal situations.



Company Restaurant

Enjoy freshly prepared daily lunch menus at reduced prices through employer meal subsidies.



On-Site Childcare Center

Convenient on-site childcare with full-day care options for employees' children, including care for children under the age of three.

Please note that not all benefits are available at every Schmersal location. We will be happy to inform you during the recruitment process which benefits apply to your specific role and location.

Apply Now

Contact

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